



Pharmacy Technician “9 point” Check System

POLICY and PROCEDURE: To reduce medication errors and ensure patient safety, pharmacy technicians will utilize a **“9 point”** check system for ALL prescriptions typed and processed.

1. Correct Patient Name
2. Date of Birth
3. Allergies
4. Date of Prescription
5. Correct Medication Name and Strength
6. Correct Medication Quantity and Day Supply
7. Correct Directions
8. Correct Refills
9. Correct Physician’s Name with Signature

Pharmacy Technicians must ensure that a clinical pharmacist (PV1) is notified immediately for any prescription that does not meet the “9 Point” check system.

Pharmacy Technicians are *responsible* to review the **patient’s entire medication profile** to ensure all refillable prescriptions are processed each month.

Pharmacy technicians will ensure the following requirements are met for each category below:

Category	Prescription Requirements
Compound Prescriptions	<ul style="list-style-type: none"> • Verify Compound Recipe in CPR+ matches Compound print out • Double check compound calculation on each fill (clinical pharmacist to assist)
Hemophilia/ Immune globulin	<ul style="list-style-type: none"> • Supplies (clinical pharmacist has checklist)
Hepatitis C	<ul style="list-style-type: none"> • Complete regimen
HIV	<ul style="list-style-type: none"> • Complete regimen
Injectable Agents	<ul style="list-style-type: none"> • Supplies (Alcohol swabs/ sharps bin) • Syringes processed for all injectable agents supplied in a VIAL (e.g., Heparin, Procrit, Insulin, Testosterone) delivered to patient’s home
Oncology Medications	<ul style="list-style-type: none"> • Chemotherapy cycle specified (days on, days off) • Ancillary medications processed if on profile (e.g., Ondansetron Dexamethasone, Prednisone, Prochlorperazine)
Pediatric and Adult Suspensions	<ul style="list-style-type: none"> • Volume/ amount specified (1 teaspoonful= 5 mL)

RESPONSIBLE FOR REVIEW: **CLINICAL PHARMACY MANAGER**